



Extra-ordinary General Assembly | Agenda 25 September 2025 – 16.00 – 17.30 (Warsaw, Poland)

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| 16.00 | 1. Opening <ul style="list-style-type: none">a. Code of Conductb. Approval of minutesc. Approval of agenda |
| 16.10 | 2. Congress 2025 <ul style="list-style-type: none">a. Welcome to the 2025 Congressb. Number of participantsc. Objectives and agenda |
| 16.05 | 3. For decision: Vice-Presidency <ul style="list-style-type: none">a. Information about the Vice-Presidencyb. New candidatec. Vote on new candidate |
| 16.20 | 4. For decision: new statutes of the association |
| 16.30 | 5. Overview of the accounts <ul style="list-style-type: none">a. Overview of the 2025 budgetb. Specific situation of the Director Generalc. Provisional 2026 budget |
| 16.50 | 6. Membership update <ul style="list-style-type: none">a. Ideal Standardb. Kaldeweic. Vasco EUd. Information of all new "trial" Associate-members |
| 17.05 | 7. For information: WG activities and website <ul style="list-style-type: none">a. ETIM x FEST Agreement for Master Datab. Update on WG Sustainabilityc. Website revamp up and running |
| 17.25 | 7. Next meeting + Closing |

Action	Owner	Deadline
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Secretariat report		
1. Reach out to national members and suggest names of experts that could participate in the working groups	Members	Towards the year
Financial report		
2. Review tax rules for non-profit organisations related to net income	Secretariat	Done
3. Send list of Associate Members to GA members, together with the names associated	Secretariat	ASAP - Not done, other priorities
4. Send list of associate members that were part of FEST in the last 5-6 years, and who may be asked to re-join the association	Secretariat	ASAP – Not done, other priorities
5. Check with personal contacts within the Associate Members to maintain the relationship with them	Members	Before summer
6. Prepare and send a letter on the non-increase of membership fees	Presidium	Before summer
Finances approvals		
7. Correct the budgets 2024-2025 with the adopted numbers (website, and Congress revenue)	Secretariat/Presidium	ASAP - Done
8. Adapt the 2024 Auditor's report with the adopted numbers	Secretariat	ASAP - Done
Treasurer role		
9. Adapt the statutes to include the Treasurer Role	Secretariat/BoD	Before summer - Done
Director General		
10. Adapt the statutes to modify the nomination procedure of Director General	Secretariat/BoD	Before summer - Done
Congress		
11. Create a special sponsorship package for trade fairs and reach out to them to propose the idea	Secretariat/DK	30 April 2025 - Done
12. Push for members and colleagues to register to the Congress	Members	Before summer - Done
13. Propose a special type of ticket for suppliers that would include 1-year trial to the Associate Membership	Secretariat/DK team	30 April 2025 - Done
Identity		



14. Send new logo to all the members	Secretariat	Attached to the minutes
ARGE		
15. Prepare draft minutes of the meeting, to be shared to Johan, Magnus and Karolina	Uwe	28 March 2025 - Done
16. Prepare proposal for ARGE on Master Data	BoD	20 May 2025 – Delayed, ETIM agreement first needed